

Facilities Management/Maintenance and Roads Engineers/Maintenance Specialists Needed for Short-Term Assignment in Tanzania

OPPORTUNITY

The U.S. Department of the Interior, International Technical Assistance Program (DOI-ITAP) seeks six individuals with expertise in (1) facilities management and (2) roads engineering and maintenance. Expertise and experience should include:

For facilities:

- Facilities management planning, including budget planning
- Maintenance of visitor facilities and understanding of visitor needs
- Hands-on maintenance experience

For roads:

- Roads management planning, including budget planning
- Hands-on, Labor-based (no machinery) roads maintenance and safety training,
- Minimizing environmental impacts associated with road work,
- Training on soils and materials classification and grading differences

The selected specialists will serve on one of two, three-person teams that will advise and train members of local communities on facilities and roads maintenance at two Wildlife Management Areas (WMAs) in Tanzania. The focus will be on maintenance planning, including budget planning; basic low-tech, labor-intensive maintenance training for beginners and non-professionals; demonstration of maintenance work on WMA facilities using local construction materials and methods. Once training is complete, specialists will oversee some demonstration maintenance work within the WMAs. The selected WMAs are Burunge WMA and Ikona WMA. These are not public lands managed by the National Government of Tanzania. Rather, they are a relatively new category of protected area under community authority and responsibility.

Selected specialists are expected to work closely with DOI-ITAP and in-country partners in the weeks preceding travel in order to understand the needs and requirements of the assignment.

BACKGROUND

DOI-ITAP provides assistance to developing countries on subjects of Departmental expertise on a reimbursable basis. The program currently operates across the globe with support from organizations

such as the U.S. Department of State, U.S. Agency for International Development (USAID), the World Bank, the Inter-American Development Bank, and the Millennium Challenge Corporation.

DOI-ITAP has provided technical in Tanzania since 1997, touching on a variety of themes that include law enforcement training for rangers, design and construction of roads within protected areas, management of marine protected areas, tourism planning, and environmental interpretation activities.

DOI-ITAP's current effort is part the USAID Financial Crisis Initiative. The main objective of the Financial Crisis Initiative is to generate employment opportunities in rural areas and to enable local households to receive incomes that will assist them in coping with the pressures of the on-going global financial and economic crisis. Other objectives include:

- Contributing to improvement of infrastructure in the WMAs
- Enhancing the conservation of biodiversity in the WMAs
- Increasing accessibility to the WMAs and increasing the attractiveness of the WMAs to both investors and visitors

ASSIGNMENT

Teams will be fielded in Tanzania for approximately 2-3 weeks, focusing on field work with multiple stakeholders and partners. Significant planning and coordination time will be required at the home duty station for pre-trip preparation, and additional time will be necessary for post-trip follow-up activities (e.g., final trip report). While in Tanzania, specialists will work closely with appropriate Government of Tanzania, nongovernmental organization and local community partners.

This assignment will train and assist WMA representatives in the design, development, and implementation of an effective facilities management program. This will include:

- an assessment of newly constructed facilities in the WMA and potential maintenance issues;
- development of simple maintenance plans (or refinement of an existing plans), including guidelines to budget for facilities and roads maintenance; maintenance/replacement schedules; tool needs;
- facilitation of a cooperative spirit among WMAs with regard to newly constructed facilities and roads.

Selected specialists will then conduct facilities and roads management training (classroom and field) utilizing available materials and technology that will serve as an example for future facilities maintenance; and conduct safety training relating to maintenance issues.

Schedule

The assignments are expected to occur in late Fall 2011 for three weeks with dates set that are amenable to selected candidates, their supervisors, and our Tanzanian partners.

Pre- and Post-Trip Duties

All travel and in-country logistics are handled by DOI-ITAP. Background materials are provided to the selected individuals prior to the assignment. The selected individuals will work with DOI-ITAP staff on preparation and follow-up via phone and email. Within 3 weeks of the completion of the trip, the team will provide DOI-ITAP with a report focusing on trip events, evaluations, and recommendations for future assistance.

Costs

DOI-ITAP will cover all travel costs associated with this assignment (round-trip airfare, lodging, meals and incidentals, immunizations, etc.). It is expected that the employing agency of the selected specialist will continue to cover salary during the duration of this assignment.

REQUIREMENTS FOR APPLICANTS

Selective Factor for Facilities Management and maintenance Specialists

- Must have an extensive professional background in facilities management, including planning, and construction/maintenance. Ideally this experience will have been gained working in protected areas.

Selective for Roads Engineers and Maintenance Specialists

- Must have an extensive professional background in roads engineering, construction, and maintenance. Ideally this experience will have been gained working in protected areas.

For all applicants

- Preference given to current or retired DOI employees and other USG employees.
- Must have the ability to provide safe, practical, hands-on training and instruction, often in primitive and challenging conditions, and with limited resources
- Experience training non-professionals is desirable
- Understanding of labor-intensive, low-tech construction methods is desirable
- Must have a demonstrated ability to work with and adapt to the needs and abilities of agencies and professionals of different ethnic or cultural groups.
- Must have demonstrated ability to coordinate with multiple partners and stakeholders.
- Previous international experience is desirable.

Upon selection, candidates must submit a current physician-signed letter or medical review form indicating fitness-for-duty.

If you are selected for this assignment, you will be responsible for obtaining your supervisor's approval to participate in this program.

HOW TO APPLY

Persons interested in being considered for this international assignment must:

1. Send a formal résumé -- a form SF-171 is acceptable.
2. Send a cover letter, summarizing relevant work experience.

Please submit applications (electronic is preferred) to:

Levi White, Project Manager
Office of International Affairs
U.S. Department of the Interior
1849 C Street, NW MS-3530
Washington, DC 20240
Tel: (202) 208-1480
Fax: (202) 501-6381
E-mail: levi_white@ios.doi.gov

Please contact Levi White (levi_white@ios.doi.gov; 202-208-1480) or Marc Weitzel (marc_weitzel@ios.doi.gov; 805-671-9746) with any questions.

All applications should be submitted as soon as possible but no later than COB October 21, 2011. Applications will be considered on a rolling basis.

All NPS applicants should copy their applications to Rudy D'Alessandro (rudy_dalessandro@nps.gov) in the NPS Office of International Affairs.

Application Process

Shortlisted candidates will be interviewed by telephone. The entire selection process may take several months. All candidates will be notified of the results of the selection process by telephone, e-mail, or letter.

This position is open to all applicants who meet the stated requirements.